

## **Centreville United Methodist Church**

### **Position Opening: Director of Youth Ministries (Part-Time)**

Status: Part-Time, 20 hours/week

Compensation: \$20,000–\$25,000 annually, based on experience

Reports to: Associate Pastor

Start Date: May 15, 2025

### **Position Summary:**

Centreville United Methodist Church (CUMC) is seeking a passionate, organized, and spiritually grounded individual to serve as our Director of Youth Ministries. This 20-hour/week position leads our youth ministry for students in 7th–12th grade. The Director will plan and oversee youth group gatherings, retreats, service projects, and Confirmation, helping youth grow as disciples of Jesus Christ through worship, study, mission, and fellowship.

We are looking for someone who can build strong relationships with students, families, and volunteers—fostering a welcoming, inclusive, and spiritually vibrant environment. While many tasks offer flexibility and can be completed independently or remotely, the role includes regularly scheduled commitments such as Sunday youth programming and a weekly staff meeting.

### **Key Responsibilities:**

- Plan and lead regular youth group meetings, Bible studies, and special events
- Create a welcoming, faith-filled community for youth to grow in their relationship with God and one another
- Partner with families and youth to brainstorm creative, meaningful ministry opportunities
- Co-lead the annual Confirmation program with the Associate Pastor
- Organize and lead youth mission opportunities, including trips and local service events
- Recruit, train, and supervise adult volunteers in line with CUMC's Safe Sanctuaries policy
- Collaborate with the Director of Children's Ministries for smooth transitions from 6th to 7th grade
- Communicate regularly with youth and families to enhance engagement and participation
- Participate in weekly staff meetings and church life as appropriate
- Utilize church systems for calendaring, communication, and event planning

- Attend occasional training and continuing education in consultation with the Associate Pastor

### **Qualifications:**

- Bachelor's degree preferred
- Experience in youth ministry or a related field
- Strong verbal and written communication skills
- Excellent interpersonal and organizational abilities
- Valid driver's license and good driving record
- Must pass a background check

### **Physical & Other Requirements:**

- Able to move freely between small group environments (homes, classrooms, outdoor spaces)
- Comfortable speaking in front of groups

### **Core Competencies:**

- Mission Ownership: Models and promotes the values and mission of Centreville UMC
- Spiritual Maturity: Lives a Christ-centered life and encourages others to do the same
- Biblical Understanding: Applies scripture meaningfully in teaching and leadership
- Relational Ministry: Builds authentic relationships with youth and their families
- Team Leadership: Supports, empowers, and works effectively with volunteers
- Organizational Skills: Manages time and resources wisely, balancing priorities

### **To Apply:**

Send a cover letter and resume to [jobs@centreville-umc.org](mailto:jobs@centreville-umc.org). Applications will be reviewed on a rolling basis until the position is filled.

While the Director of Youth Ministries has a broad and meaningful role, this position focuses primarily on core weekly programming (such as Youth Group and Sunday School), communication with youth and families, and volunteer engagement. Larger efforts—such as Confirmation and mission trips—are shared with other church staff and volunteers, and are planned collaboratively.

\*This is a ministry role in a church setting, not a corporate environment—our compensation reflects that. However, it also reflects a community committed to your success, spiritual health, and the deep impact youth ministry can make.\*

### **Work Schedule & Flexibility:**

This is a 20-hour/week salaried position. The weekly schedule includes required attendance at Sunday evening youth programming and weekly coordination with supervisor and staff on scheduling, communications, and event planning. Other hours may be set by the Director in consultation with the Associate Pastor and may be worked remotely, as long as core responsibilities and communication expectations are met.